

**Drive Your Best to SAVE FUEL &
KEEP COLORADO'S AIR CLEAN**

Engines OFF!



Tips for Collecting Idling Observations

1. Please make a note of **whether or not the vehicle was idling**. If the car is parked and not idling, please note that.
2. If the car is still there when volunteers leave, please put that in the notes.
3. Please indicate **vehicle type** – car or truck. Small SUVs such as a Honda CRV are cars, but larger SUVs like a Suburban are classified as a truck. Mini-vans are trucks, too. Consult the vehicle type chart for clarification. If you're unsure, include the make and model in the notes so that the proper vehicle type can be determined.
4. Please make sure that **departure times** are included, especially for idling vehicles.
5. **Information at the top of the observation data sheets** (name of observer, date, day of week, weather, and temperature) must be completed. It may be helpful to have the volunteers fill in the information together OR for the volunteer coordinator to fill out this information on the sheets before distributing the clipboards.
6. **Please use pens**, not pencils, on observation sheets.
7. Also, only record observations in the 25 rows of the data sheet, not in margins or on back of page, if not double sided. Either copy double sided (flip on short end) or use new page.